

Regular Meeting of the Council for the Resort Village of Eppers Beach held in the council the Eppers Beach Community Hall on Tuesday, December 6, 2022 commencing at 4:30 p.m.

Present: Mayor, Tara Baade
Councillors, Ryan Shaw, Shawn McCall, Quinn Wolff & Bryan Ulmer
CAO, Joslin Freeman and Clerk, Denise Brecht

Absent:
Delegates:

Call to Order:

202/2022 Baade: That as a quorum is present the meeting is called to order at 4:38 p.m.

CARRIED

Agenda:

203/2022 Baade: That the agenda is adopted as amended:
Unfinished Business:
Delete: 1. Bylaw 05/2022

CARRIED

Minutes:

204/2022 Ulmer That the minutes from the meeting held October 24, 2022 at 6:00 pm be accepted as presented.

CARRIED

ADMINISTRATION & FINANCIALS:

Financials Activities:

205/2022 Shaw: That the October and November 2022 Statements of Financial Activities be accepted as presented and are attached to and form part of these minutes.

CARRIED

Income Statement:

206/2022 Shaw: That the October and November 2022 Income Statements be accepted as presented and are attached to and form part of these minutes.

CARRIED

Bank Reconciliations

207/2022 McCall That the October and November 2022 Bank Reconciliations for RBC and Affinity CU, for both general and Rec. Board accounts, be accepted as presented and are attached to and form part of these minutes.

CARRIED

Accounts Paid:

208/2022 Shaw: That the accounts paid to October 30, 2022 in the amount of \$19,068.78 containing the following:
Affinity CU Cheques 29-44 and other payments #2022-0003 - #2022-0004
RBC cheques 2452 – 2455 and other payments #2022-0001-#2022-0004
That the accounts paid to November 30, 2022 in the amount of \$7,348.33 containing the following:
Affinity CU Cheques 45-52 and other payments #2022-0005 - #2022-0006 and Affinity CU
Rec Board Cheque #10
RBC other payments #2022-0005-#2022-0009 hereto and form part of these minutes.

CARRIED

Accounts Payable:

209/2022 Shaw: That the accounts payable to December 6, 2022 in the amount of: \$6,189.89 containing the following:
Affinity CU cheques 53-54 and other online payment #2022-007 and Affinity CU Rec Board
Cheque 11 hereto and form part of these minutes.

CARRIED

APPOINTMENTS*Board of Revision:***210/22****Ulmer:**

That the Resort Village of Eters Beach appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023 through to December 31, 2023; Remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

:

The Resort Village of Eters Beach appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023 to December 31, 2023; Remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kirsten Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED*Development Appeals Board:***211/22****Ulmer:**

That the Resort Village of Eters Beach appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023 to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any Matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the Resort Village of Eters Beach appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023 to December 31, 2023; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED*Pest Control:***212/22****Ulmer:**

That council appoint Lee Storey as Pest Control officer for the village and campground.

CARRIED*Building Inspector:***213/22****Shaw:**

That council appoint Norbert Leblanc as the Building Inspector for the Municipality.

CARRIED**UNFINISHED BUSINESS***Clerk Position:***214/2022****Shaw**

Council authorizes Administration to offer the Clerk position to Anne Germaine as follows:
\$20.00 per hour plus holiday and vacation pay

Vacation - 3 weeks per annum (vacation pay is part of wages as stated above)

Holiday Pay - stat holiday pay is part of wages as stated above

Probation Period- 3 months subject to extension if required

Employee Benefits Include: - MEPP Contribution 9% of salary and matched by employer

Sick Pay - At this time there is no sick pay

Condition of Employment:

Administration will schedule Munisoft training with cost of training to be split 50-50 between employer and employee. Village will reimburse employee for 25% of employee cost after 1st year and remaining 25% of employee portion after 2nd year of employment.

Start Date: mid January 2023

CARRIED

NEW BUSINESS:*Council Remuneration:***215/2022 Shaw:**

That the Mayor and Councillors will receive the following remuneration in 2023:

- 1) Mayor - \$50.00 per meeting
- 2) Councillors - \$30.00 per meeting
- 3) Mayor and Councillors - \$150.00 per year

Mileage for any special travel by the Mayor and Councillors - \$0.495 per km. With these amounts to be paid at the last meeting of each year. **CARRIED**

*Let's Camp Online Site:***216/2022 Ulmer:**

That the Let's Camp online booking site for the campground be set to go live for bookings on Monday, March 6, 2022 at 10:00 a.m. **CARRIED**

*Municipal Revenue Sharing:***217/2022 McCall:**

The Council of the Resort Village of Eppers Beach confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED*Imperial Library:***218/2022 Ulmer:**

That the Resort Village of Eppers Beach donate \$100.00 to the Imperial Pallier Library to help cover the cost of wages for the additional hours for 2023. **CARRIED**

CARRIED*January A/P:***219/2022 Ulmer:**

That council authorize Administration to pay all invoices due in January of 2023. **CARRIED**

CARRIED*Next Meeting:***220/2022 Wolff:**

That the next regular council meeting be held virtually by Zoom on Tuesday, January 10, 2023 at 6:00 p.m. **CARRIED**

CARRIED**ADJOURNMENT:****221/2022 Baade:**

That the meeting be adjourned at 6:45 p.m. **CARRIED**

CARRIED

 Mayor

 CAO