

RESORT VILLAGE OF ETTERS BEACH

MAY 2020

Regular Meeting of the Council for the Resort Village of Eppers Beach held by audio conference on Wednesday, May 13, 2020 commencing at 10:00 a.m.

**Present:** Mayor Erin Leier, Councillors Robert McLane, Bob Morin, Brad Brown, Garvon Hebron, CAO Yvonne (Bonny) Goodsmann and Clerk Denise Brecht

**Absent:**

**Attend:** Gord Parsons - maintenance

56/2020 Meeting: **Erin Leier:** That as a quorum is present the meeting is called to order. **CARRIED UNANIMOUSLY**

57/2020 **Brad Brown:** That due to Covid 19 health order and safety concern, this meeting is being held through teleconference. **CARRIED UNANIMOUSLY**

58/2020 Agenda: **Robert McLane:** That the agenda is adopted as amended by adding:  
**Pub Works:** 4) Boat Launch fee  
5) Beach Closed Sign  
6) Watering Schedule  
7) Dust Control **CARRIED UNANIMOUSLY**

**No Statements of Conflict with the Agenda Items were expressed at this time.**

59/2020 Minutes: **Erin Leier:** That the minutes of the regular meeting of council held on April 21, 2020 be amended as corrected. Spelling error in resolution 42– “board” should be “boat”. **CARRIED UNANIMOUSLY**

60/2020 Buoys: **Garvon Hebron:** That council acknowledges that as per Provincial Legislation the Public can still swim even though the beach is closed. Further, that council authorizes that the swimming buoys be installed around the beach area by maintenance personnel sometime prior to June 1, 2020. **CARRIED UNANIMOUSLY**

61/2020 Watering **Bob Morin:** That discussion on a watering schedule be deferred until June meeting of council. **CARRIED UNANIMOUSLY**

62/2020 Bathrooms: **Robert McLane:** Council authorizes administration to order two (2) wall hanging hand sanitizer Stations for placement in the campground bathrooms that have no sinks. **CARRIED UNANIMOUSLY**

63/2020 Summer Student **Bob Morin:** That, given the current situation with COVID restrictions, council authorizes hiring only one (1) summer student with employment to commence June 22, 2020 (subject to availability and any potential requirements of the maintenance foreman for earlier commencement). Further Council authorizes administration to send this offer of employment to Aiden Hugg as a seasonal employee for an hourly rate of \$16.00 per hour (plus stat and holiday pay). **CARRIED UNANIMOUSLY**

64/2020 Covid Policy **Garvon Hebron:** That council authorizes administration to create a Standard Operating Procedure manual for the maintenance staff to ensure conformation by staff with the Provincial Government COVID guidelines and policies. Said manual to be presented to council for their review prior to implementation. **CARRIED UNANIMOUSLY**

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- 65/2020 Launch:** **Robert McLane:** That council authorizes establishing the following fee schedule for use of the boat launch by any and all users:  
 Daily: \$5.00 per day  
 Annual: \$50.00 for the 2020 season.  
 Administration is directed to contact the Provincial Government to ensure rates are reasonable and acceptable under the municipality's lease agreement. **CARRIED UNANIMOUSLY**
- 66/2020 Beach** **Brad Brown:** That Council authorizes Administration to acquire quotes on a 2 foot by 3 foot dual sided sign to be posted in the middle of the beach. **"Beach closed until Further Notice."**  
**CARRIED UNANIMOUSLY**
- 67/2020 Dust:** **Robert McLane:** That Council approves ratepayers contract the application of dust suppressant on municipal roadways providing individuals are aware that the municipality will have roads maintained when necessary to ensure safety of the travelling public regardless of dust suppressant application. Individuals requesting dust suppressant are responsible for arranging and paying for the application and ensuring adherence to all provincial and federal regulations and legislation.  
**CARRIED UNANIMOUSLY**
- 68/2020 F/S:** **Bob Morin:** That the Financials Statement, accounts paid, and payroll register for the month of April 2020 be accepted as presented and are attached to and form part of the minutes of this meeting.  
**CARRIED UNANIMOUSLY**
- 69/2020 A/P:** **Brad Brown:** That the Accounts Payable and employee payroll register for the month of May 2020 be approved as presented and are attached to and form part of these minutes.  
**CARRIED UNANIMOUSLY**
- 70/2020 Insurance:** **Bob Morin:** That council authorizes Councillor McLane to sign the required SUMAssure application documents.  
**CARRIED UNANIMOUSLY**
- 71/2020 Bylaw Enf:** **Brad Brown:** Council authorizes Administration to enter into an agreement for a Bylaw Enforcement Officer with the Commissionaires South Saskatchewan as per their quote. Further council requests the contract run from June 15 to Sept. 15, 2020 and include 1 or 2 visits to be scheduled during a weekend during the busy time of July 1 to July 21. **CARRIED UNANIMOUSLY**
- 72/2020 Permit:** **Garvon Hebron:** That administration is directed to request additional information to facilitate the provision of a demolition permit for 212 Lakeshore Drive.  
**CARRIED UNANIMOUSLY**
- 73/2020 RM mtg:** **Robert McLane:** That council authorizes Administration to send a letter to RM council requesting an update on the proposed rental agreement as discussed at the joint meeting.  
**CARRIED UNANIMOUSLY**
- 74/2020 Complaint:** **Bob Morin:** That due to a complaint received, council directs administration to post a reminder of Animal Control Bylaw No. 83/2016 on the municipal website. Further administration is to email all ratepayers reminding them of the animal control bylaw. At the same time, administration is directed to give notice that a bylaw enforcement officer will be active in the community in 2020.
- 75/2020** **Robert McLane:** That a letter be sent by administration acknowledging receipt of a letter of complaint regarding dogs running at large and advising the individual that council takes the matter seriously and is making every attempt to rectify the situation.  
**CARRIED UNANIMOUSLY**
- 76/2020 Refunds:** **Brad Brown:** That Mayor Erin Leier advised that the Provincial health regulations stipulate 50% occupancy and the closing every 2<sup>nd</sup> site and she has contacted all campers regarding previous bookings. When refunding her policy has been:  
 serviced site to serviced site (no refund offered)  
 serviced site to un-serviced site (full refunds offered)  
 If cancellation because camper didn't like new site (cancellation/refunds policy still applies)

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Council approves those guidelines when dealing with changes required to meet government regulations. **CARRIED UNANIMOUSLY**

**77/2020 Budget:** Bob Morin: That the Budget for 2020 be adopted as presented by the Administrator.

Cash Statement:

Revenue	\$ 243,903.00
Expenses	<u>(252,716.00)</u>
Cash Revenue over/(under) expenditures	\$( 8,813.00)
Net Increase/(Decrease) in capital assets	<u>8,171.00</u>
Increase/(Decrease) in Net Financial Assets	\$ ( 642.00)
Net Increase/(Decrease) in Non Financial Assets	<u>-</u>
Accumulated Surplus/(Deficit) in Financial Assets	\$ ( 642.00)

Accrual Statement:

Transfer To/(From) Unappropriated Surplus	\$ ( 11,145.00)
Transfer To/(From) Appropriated Surplus	-
Net Investment Increase/(Decrease) in TCA	<u>2,332.00</u>
Accumulated Surplus/(Deficit) Change	\$ ( 8,813.00)

**CARRIED UNANIMOUSLY**

**78/2019 Mill Rate:** Garvon Hebron: That Council authorizes the Mill Rate to be set at 3 Mills for 2020.

**CARRIED UNANIMOUSLY**

**79/2020 Bylaw:** Erin Leier: That Bylaw No.02/2020 being a bylaw to establish minimum amount of tax be read a 1<sup>st</sup> time. **CARRIED UNANIMOUSLY**

**80/2020 Bylaw:** Robert McLane: That Bylaw No. 02/2020 being a bylaw to establish a minimum amount of tax be read a 2<sup>nd</sup> time. **CARRIED UNANIMOUSLY**

**81/2020 Bylaw:** Bob Morin: That Bylaw No. 02/2020 being a bylaw to establish a minimum amount of tax be given a 3<sup>rd</sup> reading at this meeting. **CARRIED UNANIMOUSLY**

**82/2020 Bylaw:** Brad Brown: That Bylaw No. 02/2020 being a bylaw to establish a minimum amount of tax be read a 3<sup>rd</sup> time and adopted. **CARRIED UNANIMOUSLY**

**83/2020 Adjourn:** Erin Leier: That the meeting be adjourned at 11:26 a.m. The next meeting to be held via telephone conference on Tuesday, June 16, 2020 at 3:00 a.m. in the municipal office at 54 Prince Street, Imperial, Sask. **CARRIED UNANIMOUSLY**

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Mayor

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Administrator/Clerk